Maharashtra State Council Of Examination , Pune
OBJECTIVE QUESTION
FINAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - '304'

SrNo	Question	Option_A	Option_B	Option_C	Option_D	Provisional Answer	Final Answer
1	_____ Are types of keyboard.	Ergonomic	Flexible	Wireless	All of these	D	D
2	_____ Are types of mouse.	Mechanical	Optical	Wireless	All Of Above	D	D
3	_____ Is considered as brain of computer.	Hard Disk	Ram	Microprocessor	None Of Above	C	C
4	_____ Is impact printer.	Laser	Inkjet	Dot Matrix	None of these	C	C
5	_____ is necessary to connect our computer with Internet.	elephone Instrume	Pen Drive	Modem	CD Drive	C	C
6	_____ Means distance between 'Text Matter' and 'Page margins'.	Indent	Margin	Gap	Gutter	A	A
7	_____ _ is containing of Rows and Columns.	Text Box	Rectangles	Borders	Table	D	D
8	_____ __ Is type of Application Software	Windows	Ms-Word	Dos	Unix	B	B
9	_____ _____ is the shortcut key for manual line break.	CTRL + Enter	Alt + Enter	Shift + Enter	Space + Enter	C	C
10	_____ _____ is not a type of page margin.	Left	Right	Center	Top	C	C
11	Ascending Sorting means ……. Sorting.	A to z	Z to A	Both A & B	None of the above	A	A
12	Ascending-Descending are types of _____	Indent	Alignment	Sorting	All of these	C	C
13	At a time only one Cell can be active.	true	false			A	A
14	At the Left side of the Zoom Slider, we see _____Bar	Scroll bar	Title Bar	Task Bar	Status Bar	D	D
15	At the right side of the sheet tabs, we get the horizontal ……. Bar	Tool Bar	Scroll Bar	Title Bar	Status Bar	B	B
16	A new presentation can be created from_____ ____	Blank presentation	xisting presentatio	Design template	All of these	D	D
17	A slide show of pictures can be created in _____ __	PowerPoint	Excel	Access	Word	A	A
18	Align Text command is available in _____ group in PowerPoint	Clipboard	Slides	Font	Paragraph	D	D
19	All commands are available in _____ ___ in PowerPoint	Status Bar	Ribbons	Title Bar	None of these	B	B
20	Animation effects can be applied to _____ in a presentation.	Selected slides	current slide	All slides	All of These	D	#
21	_____ _ are two important parts of E-Mail	Subject and body	ubject and referen	ference and messa	Reference and body	A	A
22	_____ _ Is a free E-Mail program that you can access from any web Browser.	Gmail	Hotmail	Yahoo mail	All of above	D	D
23	_____ _ is an example of an antivirus program.	Unix	Linux	Windows	Quick Heal	D	D
24	_____ _ is necessary to connect our Computer with Internet	Modem	elephone Instrume	CD Drive	Pen Drive	A	A
25	_____ _ is NOT an example of Operating system	Windows 10	DOS	Unix	Norton	D	D